

## FACC-Chicago

The French-American Chamber of Commerce Chicago is an independent, bi-national, non-profit membership organization.

## Mission

To foster a thriving economic relationship between the United States and France and to welcome and support French businesses, entrepreneurs, and professionals in the Chicago and Milwaukee regions.

## Trade Services

The French-American Chamber of Commerce Chicago chapter offers a range of commercial services adapted to your business needs. Select the best options for your business.



# TRADE SERVICES



French-American  
Chamber of Commerce  
FACC-Chicago

# Trade Services

# Cost

## Virtual Office Hosting

Use of FACC Chicago address, dedicated mailbox for your company, mail forwarding service.  
Option of dedicated phone line with bilingual answering service or call forwarding.

## Office Rental

FACC Chicago offers fully furnished, private offices for 1 to 2 people in downtown Chicago. Tenants benefit from a shared conference room and kitchen and part-time receptionist.

## Conference Room Rental

Our conference room (for up to 6 people) is available to rent by the half and full day.  
(Includes Wi-Fi and conference phone.)

## Relocation Packet

FACC Chicago relocation packet provides all the resources, information and contacts necessary to set up your business and family in the Chicago area. FACC Chicago staff can also arrange meeting days with our members to address your administrative, financial and legal, and logistical questions.

## Recruitment and Job Search Assistance

The FACC Chicago offers resume and job posting on the Job Hub page of our website.

## Market and Prospect Research for SMEs

FACC staff can provide customized research on your sector and industry in the Chicago region.

\$100 to \$200 per month, depending on services selected.  
(Minimum of six-month contract requested.)

\$700 to \$1,000 per month. (Includes internet. Phone line optional and billed separately.)

Full day: \$100 for members; \$150 for non-members.  
Half day: \$50 for members; \$75 for non-members.

Information packet only: \$500.  
Organized meetings: \$1,000 per day.  
*(An additional daily fee applies to have an FACC staff member or translator present with you during the meetings.)*

Free for members; \$50 for non-members.

Please contact us for a proposal adapted to your needs.



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## Exploratory Missions

The FACC Chicago can help you explore your industry's market in the region, connect with targeted contacts in your field, arrange meetings with service providers, review your marketing materials, and create a customized estimate of implementation costs

## J1 Visa Services

Through our New York chapter, the FACC can serve as a host for your J-1 intern or trainee.

## Value Added Tax Reimbursement

The FACC Chicago can help you recover VAT costs incurred during business exhibitions and seminars in France. Eligible expenses include: booth rental and related costs, commercial vehicle rental, food and beverage expenses, gasoil (up to 80%). VAT is not refundable for hotels or personal expenses.

Please note that all paperwork must be filed by June 30<sup>th</sup> following the invoice dates.

## E-Commerce Development

In partnership with our expert members, the FACC Chicago can help your company develop customizable e-commerce solutions for the U.S. market. Services include: digital strategy, website development, brand marketing and full management of logistics.

## Marketing Breakfast Seminars

FACC Chicago can organize and host small breakfast events for members interested in promoting their company, services or innovations to a targeted audience.

## Advertising

Gain visibility through FACC-Chicago upscale publications, exclusive events, and digital platforms.

Please contact us for a proposal adapted to your needs.

Please contact us for additional information on FACC NY's service.

Between 6% and 10% of VAT amount refunded, based on the total retrieved. Please contact us for details and for instructions on filing the paperwork.

Please contact us for a proposal adapted to your needs.

\$250 per event

Please contact us for a proposal adapted to your needs.





## CONTACT US

French-American  
Chamber of Commerce  
FACC-Chicago

Trade Services

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*(by appointment only)*

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