

HOST COMPANY ELIGIBILITY - ICDP



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In order to be **eligible to host** an Intern or Trainee through the FACC's International Career Development Programs (ICDP), the **potential Host Company must meet the following requirements:**

- Be a **member** of the local FACC chapter in the United States for the **entire duration** of the J-1 visa program
- Provide training within one of the following categories: **Business, Sciences/Engineering and Industrial Occupations, Media/Communications or Public Administration/Law**. *Please note that we do not sponsor in the hospitality sector.*
- Have **sufficient structure** to provide proper supervision for the Exchange Visitor at the site of activity.
- Supervise** the Exchange Visitor should he or she be invited to attend a business trip; Exchange Visitor must be supervised by a manager or senior colleague throughout the trip.
- Have a minimum of **3 full time employees at the training location of the Trainee/Intern**, 2 of which are American citizens or green card holders
- Provide a **stipend** to the Exchange Visitor at least equivalent to the local prevailing minimum wage (local, state or federal; whichever is highest)
- Develop an eligible Form **DS-7002 Training/Internship Placement Plan** and ensure that it is carried out by the Exchange Visitor during his or her stay in the U.S
- Ensure that the exchange program **does not constitute employment** or constitute work that could be performed by a regular employee
- Agree not to hire the Exchange Visitor** during or at the end of the J-1 Visa program for up to 1 year
- Notify the FACC prior to any changes** in the Exchange Visitor's program, including but not limited to extension of program dates, early termination, changes in supervision or location.
- Ensure that the Exchange Visitor is training on a **full-time** basis; at least **32 hours** per week
- Demonstrate the ability to provide the Exchange Visitor with an **American experience** in the workplace and through cultural activities
- Submit a **final evaluation** of the participant, and a **midpoint evaluation** for any program over six months

Prior to submitting an application, please contact us at icdp@faccnyc.org for other program information, rules and criteria not listed above